

The following information details how the online TEG exams work.

### **TEG Oral Exams online**

- TEG oral online exams are held on Zoom.
- Candidates will receive a Zoom link the day prior to the exam and are requested to be online 10 minutes prior to their scheduled oral exam time.
- Candidates must have a working camera on their device and will not be permitted to take the exam if they cannot be seen by the examiners.
- Oral exams must be taken on a desktop or laptop computer or tablet. Mobile phones are not suitable as it may be difficult to see the images in the picture section of the exam.
- A working camera, microphone and good sound quality on your computer are essential and should be tested thoroughly prior to the exam.
- It is the responsibility of candidates to ensure that they sit the examination in a quiet and appropriate space and that they have a strong internet connection.
- Candidates must sit the examination alone and may not consult any notes or reference materials during the examination.
- There will two oral examiners present from the Centre for Irish Language, Maynooth University. One examiner will ask the questions while the other takes notes.
- The Centre for Irish Language will record the exam. Candidates are not permitted to record or copy any exam or exam materials.
- The structure of the oral exam is detailed here in the sample exams section of each exam level. The TEG examiner will screenshare the card with the roleplay information and/or the picture with the candidate.
- The oral exam takes 10-15 minutes, depending on the level.

### **Online aural, reading and writing exams**

All of these sections of the TEG exam are held on Zoom and each exam candidate will be assigned to a group which will be invigilated by a member of TEG staff.

Sample exams are available at this link and candidates are advised to read them thoroughly. The structure of the online exams is the same as the structure you can see in the sample exams on the TEG website unless advised otherwise by TEG staff. In the online exam, candidates type their answers directly into the text boxes provided or tick the appropriate box to indicate if statements are True/False and so on. The system automatically saves candidates' work every minute or so. The main difference between the online TEG exams and the inhouse TEG exams is that links to the three exam papers are sent to candidates separately by email at arranged times and that there is a short break between each section. At the beginning of each exam, the supervising examiner issues a password in Zoom that allows candidates to open the exam link. Candidates are monitored over the course of the exam over video and a programme that monitors their browser activity.

#### **1. Aural exam (30-45 minutes, depending on level)**

Five minutes before the exam commences, candidates will receive an email with a web link and username. The TEG invigilator will then give a password to all candidates on Zoom. Candidates will click on the link, complete the relevant details and this will bring them to the aural exam. This is the procedure which will be followed for each part of the exam hereafter.

- After a sound check the aural exam will commence and the TEG invigilator will play the aural exam recording. Candidates must complete their answers in the relevant spaces on the online exam paper.
- After the relevant time, the recording will stop and you will be asked to complete your exam.

Candidates can submit their exam by clicking on *Seol an scrúdú* (*Send the exam*).

- Candidates must stay online until the invigilator has confirmed that all exams have been received by the TEG office.

## **2. Reading comprehension (40-90 minutes depending on level)**

- As with the aural exam, candidates will receive a web link to this part of the exam by email five minutes before the commencement time. The invigilator will give candidates a password which will bring them to the exam.
- Candidates will read the comprehension texts and fill in the answers in the text boxes provided or indicate whether statements are True/False etc. by ticking the relevant box.
- When the allotted time for the exam has passed, candidates will be asked to finish the reading comprehension exam. They must then submit the exam by clicking on **Seol an scrúdú**.
- Candidates must stay online until the invigilator has confirmed that all exams have been received by the TEG office.

## **3. Writing and Usage of Irish (45-60 minutes, depending on level)**

- As with the previous exams, candidates will receive a web link to this part of the exam by email five minutes before the commencement time. The invigilator will give candidates a password which will bring them to the exam.
- Candidates will complete the exam by filling in the relevant fields as instructed.
- After the allotted time, candidates will be asked to finish this section of the exam and will submit their exam by clicking on **Seol an scrúdú**.
- Candidates must stay online until the invigilator has confirmed that all exams have been received by the TEG office.

### **General information**

- TEG invigilators will be present at all times during the exam to answer questions and to help candidates with technical issues, where and if possible.
- Generally, oral exams are held between 9am and 1pm and are 10-15 minutes in duration, depending on the level.
- Written exams commence at about 2pm. Exam duration varies from level to level (A1 & A2: c. 2.5 hours; B1: 2.5-3 hours; B2: 3.5-4 hours). Candidates will be given exact times two weeks prior to the exam.
- There will be short breaks between each section.
- It is the candidate's responsibility to ensure the following:
  - That they log on to Zoom 10 minutes before the commencement time of both the oral and written exams.
  - That they are working in a quiet and suitable space for the duration of the exam.
  - That they have a working desktop or laptop computer on which to complete the exam. Tablets or mobile phones are not suitable.
  - That they have a working camera, speakers and microphone on their computer. Candidates must be visible to invigilators at all times during all sections of the exam.