

TEG Examination Appeal Form

Please read this form carefully, complete it and return it with your appeal statement.

Name: _____

Address: _____

Phone no.: _____

E-mail address: _____

TEG Exam Number: _____

TEG Examination Level, Date and Centre: _____

(e.g. B1 Exam, 16 February, Kilkenny)

Grounds for Appeal

An appeal of an examination result will be considered:

- (a) if there is evidence of substantive irregularity in the conduct of the examination;
- (b) if there is evidence that TEG examiners did not follow an established procedure in the grading of the examination;
- (c) if there is evidence of substantive bias by one or more of the examiners in arriving at a decision.

Exclusions

- i. Disagreement with a decision does not constitute valid grounds for an appeal.
- ii. Disappointment with an assessment result or a view that a higher mark should have been obtained does not constitute valid grounds for appeal.
- iii. Complaints about individuals or about the established procedures do not constitute grounds for an appeal.
- iv. A decision that has previously been reviewed or appealed cannot be appealed on the same grounds again.

Please indicate on which of the grounds specified above you are appealing your result (Please circle):

(a)

(b)

(c)

Please set out the reasons for your appeal in a **statement** which you must then attach to this form. That statement, together with **this completed form** and a **bank draft or cheque** made out to TEG Exams for the sum of €35 be enclosed in an envelope, and sent to: **TEG Exams, Centre for Irish Language, Maynooth University** and must reach us by 5pm on the 14 March 2019.

Signature: _____

Date: _____